

## TENDER DATA

<b>Project title:</b>	<b>Appointment of Service Providers into a Framework Agreement for Forensic Investigative and Probity Review Services, for a Period of Three (3) years, with the option to extend for another two (2) years.</b>
<b>Bid no:</b>	<b>SENT/059/2025-26</b>

### 1 BACKGROUND

- 1.1 Sentech SOC Ltd ("Sentech") is a Schedule 3B State-Owned Company in terms of the Public Finance Management Act 1 of 1999 (PFMA) and is the largest broadcasting signal distributor in South Africa.
- 1.2 Sentech is a licensed Electronic Communications Network Service provider and operates satellite, television, radio, broadband and digital infrastructure networks.
- 1.3 Sentech currently operates various telecommunication networks for Satellite, Television, Radio, Internet and more. As such, Sentech is a global enabler of broadcasting and digital content IT delivery.
- 1.4 Sentech hereby invites bids from suitably qualified and experienced Service Providers to be included on a Panel of Forensic Investigative and Probity Review Service Providers for a period of three (3) years, with the option to extend for another two (2) years. While Sentech intends to appoint at least six (6) bidders onto its preferred list of service providers, Sentech reserves the right to appoint fewer than six (6) bidders onto its preferred list of service providers. Successful Bidders will be entered onto the Panel of Forensic Investigators and will be subject to Sentech's standard Framework Agreement. The Successful bidder(s) are required to be available immediately upon appointment
- 1.5 The Panel will work on an as-and-when-required basis. Bidders on the Panel will be invited by Sentech to complete Task Order Form and project appointment will be on Rotational basis. While Sentech intends to appoint service provider(s) under the Framework Agreement, it is imperative to state that Sentech promises no quantum of work to any successful bidder.
- 1.6 The appointed panel will be required to perform the following types of services, but not limited to this list:
- ❖ Fraud investigations.
  - ❖ Forensic audit.
  - ❖ Criminal investigations.
  - ❖ Recovery of losses.
  - ❖ Cybercrimes.
  - ❖ Laptop and mobile phone mirror imaging and analysis.
  - ❖ Digital fraud.
  - ❖ Forensic Data Analysis.
  - ❖ Other related services, as and when required, such as handwriting analysis.
  - ❖ Probity Review Services (Supply Chain transactions)
- 1.7 The bid is divided into two sections, for which any bidder may offer a bid for one or both Bidders are required to indicate the section/s for which they are bidding. The Mandatory and Functional evaluation criteria are separated for each section.

### SECTIONS

The sections are:

*Table 1: Services requested*

No	Description	Please tick ( ✓ )
1	SECTION A – Forensic Investigation Services	
2	SECTION B – SCM Probity Review Services	

## **2 LEGAL FRAMEWORK**

This tender is issued in accordance with:

- Section 217 of the Constitution of the Republic of South Africa, 1996
- Public Finance Management Act, 1 of 1999
- Preferential Procurement Policy Framework Act, 5 of 2000
- Preferential Procurement Regulations, 2022
- Broad-Based Black Economic Empowerment Act, 53 of 2003
- National Treasury Regulations and SCM Instructions
- Promotion of Administrative Justice Act, 3 of 2000
- Protection of Personal Information Act, 4 of 2013

## **3 SUBMISSION OF BIDS AND CLOSING OF BIDS**

3.1 This Bid closes on the date and time stipulated on the Notice and Invitation to Bid (SBD1). Bids can be submitted electronically via the eTender Portal and/or by hand to the tender box at Sentech Offices, Octave Road, Radiokop Ext 3, Honeydew, Johannesburg.

3.2 Bidders that opt to deposit their bid documents in the tender box must do so on or before the closing date and time, during working hours only (08:30-15:30). No late submissions will be accepted.

3.3 Bidders who opt to submit via the Sentech eTender Portal ("the eTender Portal") are advised that the eTender Portal has a files size limit of 30MB. Bidders must upload their tender documents timeously. The eTender Portal is available 24hrs a day. No late submissions will be accepted.<sup>3</sup>

3.4 It is incumbent on the bidder to ensure that their bids are submitted timeously via the selected method before the closing date and time. Sentech will not take any responsibility of any incomplete submissions or late tenders, for any reason whatsoever.

3.5 Telegraphic, telephonic, telex, facsimile, e-mail and late Bids will not be accepted.

3.6 This is a two-envelope system for Bid Evaluation. Bidders must submit their proposal and all supporting documentation in a sealed envelope, clearly marked as follows:

- a) For manual submissions, Envelope One must consist of "Original Technical Proposal together with a soft copy in PDF format of an electronic medium e.g. USB etc. The soft copy will consist of a single PDF document containing the complete response. The envelope must contain all information and documents relating to the Bid. (Refer to list of returnable documents).
- b) No Financial Information must be included in Envelope One.
- c) Envelope Two "Original Financial Proposal" (Contract Date and Pricing schedule/schedule of rates as applicable) together with 1 copy of "Financial Proposal" together with a soft copy in PDF format of an electronic medium e.g. Compact Disk (CD), USB etc. The soft copy will consist of a single PDF document containing the complete Financial Proposal.
- d) Bidders are required to place the sealed Envelope One together with the sealed Envelope Two into one sealed envelope or container. The sealed envelope or container must be marked with the following information:

**For Attention:**

- **HEAD OF SUPPLY CHAIN MANAGEMENT**
- **BID REFERENCE NO: SENT/059/2025-26**
- **TECHNICAL AND FINANCIAL PROPOSALS**
- **INSERT CLOSING DATE AND TIME**
- **BIDDER'S NAME AND ADDRESS**

- e) Bidders that combine their Technical Proposal with the Financial Proposal (or any financial information) will be automatically disqualified and not be evaluated further.
- f) The financial proposal will only be opened and evaluated should the technical proposal be found to be responsive, being that the technical proposal has met the minimum technical evaluation criteria that are set out in the Bid Documents.
- g) The Bidders shall insert a table of contents and bind (ring bind or similar method) the proposal documents and verify the page numbers, as Sentech will not accept any liability with regard to any disputes arising from pages that are missing or duplicated in the aforementioned documents.
- h) Bidders are required to complete and sign all the returnable documentation (refer to list of returnable documents) and initial all pages, drawings and brochures which are included in the reply as Sentech will not accept any liability with regard to any disputes arising from pages that are missing or duplicated in the aforementioned documents.
- i) Late submissions will not be considered.
- j) For online submissions via the e-Tender portal, submission requirements are directed by the system. Bidders must follow instructions in the Bidder's manual.

**4. SIGN AND INITIAL**

Bidders are required to complete and sign the Bid Forms where required and initial the bottom of all pages, drawings and brochures which are included in the submission as Sentech will not accept any liability with regard to any disputes arising from pages that are missing or duplicated in the aforementioned documents.

Both original signatures and electronic signatures will be accepted.

**5. COMPLETION OF BID DOCUMENTS**

Bidders must ensure that they complete all sections of the Bid Documents as per the requirements in the Bid.

Bidders must use only the Bid documents provided by Sentech. Photocopying of the Bid document is permitted however Bidders must not retype or redraft the Bid documents.

**6. BID VALIDITY**

This Bid shall remain valid for a period of 90 days only. An extension of the Bid validity, if justified in exceptional circumstances, shall be requested in writing from all Bidders before the expiration of the 90-day period.

## 7. **COSTS OF PREPARING THE BID SUBMISSION**

Bidders shall bare all costs associated with the preparation and submission of the proposals. Sentech shall under no circumstances be held responsible or liable for any costs incurred during the bidding process.

## 8. **ADMINISTRATIVE RESPONSIVENESS CRITERIA**

Bidders are required to ensure that they meet all the Administrative Responsiveness Criteria.

## 9. **BBBEE CODES AT SENTECH**

Sentech complies with the codes of good practice as prescribed by the DTI, to advance Broad Based Black Economic Empowerment.

## 10. **SUBCONTRACTING AS A CONDITION OF BID**

The successful Bidder must subcontract a minimum of \_\_\_\_\_% of the value of the contract to \_\_\_\_\_ (specify the designated group targeted).

## 11. **TRANSFORMATION PLAN**

A transformation plan is a record of activities an entity intends to undertake to improve its BBBEE Level through Ownership, Management and Control; Skills Development; Enterprise and Supplier Development and Socio-Economic Development.

Sentech reserves the right to request a BBBEE transformation plan with clearly defined timelines and milestones if the recommended Bidder does not meet Sentech's transformation goals. These milestones must be achieved over the term of the contract. This transformation plan must be submitted within 10 working days from the written request, failing which Sentech reserves the right to withdraw its appointment of the preferred recommended Bidder.

## 12. **LOCAL PRODUCTION AND CONTENT**

In the case of designated sectors, where in the award of Bids, local production and content is of critical importance, such Bids will contain a specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.

Does this requirement fall under any designated sector as prescribed by the DTI?	Yes	No
If yes, specify the sector		
Specify minimum threshold applicable		

\*Bidders must fill in the SBD6.2 for Local Content and Production

## 13. **EVALUATION CRITERIA**

The evaluation criteria are stipulated in 18 below. It is the Bidder's responsibility to ensure that it has responded to the evaluation criteria. Failure to meet the evaluation criteria will result in the Bidder not being evaluated further. Bidders must ensure that they have included all supporting documentation required to support their response to the Bid.

#### **14. OBJECTIVE CRITERIA**

- 14.1 Sentech reserves the right not to award this tender to any Bidder or any of its directors or subcontractors who during the preceding five (5) years –
- 14.1.1 failed to perform satisfactorily on a previous project with Sentech or any other organ of state; or
- 14.1.2 wilfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract.
- 14.2. Sentech further reserves the right not to award this Tender to any Bidder or any of its directors or subcontractors who have been blacklisted by any organ of state or committed and/or charged in any court of law or similar tribunal or forum with any act of tax non-compliance, fraud, corruption and/or dishonesty of whatsoever nature.

#### **15. AWARD OF BID/S**

Sentech may appoint one or more suppliers, in whole or in part, or not appoint any supplier/s at all, and/or cancel the Bid in its entirety, at Sentech's sole and exclusive discretion, in order to satisfy various needs which may be identified, and to manage certain risks associated with the supply of goods or services specified in respect of the Bid.

#### **16. ALTERNATIVE/SUBSTITUTE PRODUCTS**

In the case of contracts and/or panels, Sentech shall be entitled to consider and accommodate product upgrades during the tenure of the contract and/or panel. Bidders are required to bring all such developments to the attention of Sentech for approval.

#### **17. BRIEFING SESSION**

Should there be a compulsory briefing session for this Bid, Bidders must ensure that they attend the briefing session and sign the attendance register, as non-attendance or failure to sign the attendance register will automatically disqualify a Bidder from submitting a proposal for this Bid.

All questions raised by Bidders post the briefing session will be consolidated and shared with all Bidders at least seven (7) calendar days prior to closing.

#### **18. CLARIFICATION**

Enquiries related to Bid documents may be addressed to the Bid Administrator and Supply Chain Official as stated in SBD 1 Notice and Invitation to Bid.

## 19. BID EVALUATION METHOD

This Bid will be evaluated as described in the table below.

<p><b>An 80/20 system will be followed for Technical and Price offer</b></p>	<ol style="list-style-type: none"> <li>1. <b>Stage 1 – Administrative Responsiveness Evaluation</b> All the Technical Proposals will be evaluated against the <b>Administrative responsiveness requirements</b> as set out in the list of returnable documents.</li> <li>2. <b>Stage 2 –Technical Evaluation</b>  <u><b>Mandatory Evaluation Criteria</b></u>  All Proposals that qualify based on the administrative responsiveness requirements will be evaluated against the Mandatory Evaluation Criteria. Bidders must <b>COMPLY TO ALL</b> the Mandatory Evaluation Criteria in order to qualify for further evaluation.  Sentech reserves the right to request clarification on any aspect of the tender in line with its policies.   <u><b>Functional Evaluation Criteria</b></u>  Bidders qualifying in Mandatory criteria will be evaluated against the Functional Criteria. Bidders must score <b>70</b> points or more out of a total of 100 points allocated. Bidders who score less than <b>70</b> points will not be evaluated further. Bidders who obtain the required threshold points of <b>70</b> points or more will qualify for further evaluation. </li> <li>3. <b>Stage 3 – Risk Assessment</b> Bidders that have qualified on the basis of achieving the required evaluation score may undergo a further risk assessment and may be disqualified from being evaluated further should the risk assessment so warrant or there are compelling and justifiable reasons to disqualify a bidder. The risk assessment will be based on any identified risks that arise out of the bidder's responses and any other risks that Sentech may identify.</li> <li>4. <b>Stage 4 – Appointment onto the Panel</b> Bidders who obtain the minimum threshold points in the Functional Criteria and qualify based on the risk assessment can be appointment on to a panel of pre-qualified service providers for a period of three (3) years.</li> </ol>
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## 20. ADMINISTRATIVE RESPONSIVENESS REQUIREMENTS

To be administratively responsive, Bidders must ensure that they meet all the below mentioned criteria. Bidders that do not meet all the below mentioned criteria may not qualify to be awarded the Bid. Sentech reserves its rights in respect of the below criteria.

- Complete and return all documentation stipulated in the LIST OF RETURNABLE DOCUMENTS.
- All correspondence must be in English.
- Bidders must fill in all sections of this document (where applicable).
- **BLACK INK** must be used when completing the Bid documents.
- Bidders must use only the Bid documents provided by Sentech. Photocopying of the Bid document is permitted however Bidders must not retype or redraft the Bid documents.
- All corrections must be initialled. The use of corrective fluid is strictly prohibited.

- Bidders are required to fill in and sign the Bid Forms and initial all pages, drawings and brochures which are included in the reply as Sentech will not accept any liability with regard to any disputes arising from pages that are missing or duplicated in the aforementioned documents.
- Bidders must complete an attendance register at each compulsory site meeting attended.
- Appointment of a Bidder will be subject to signing, declaration and submission of SBD 1, 3.1, 3.2, 3.3, 4, 5, 6. 1, and 6.2 depending on applicability.
- Complete and sign the Contract Data.
- Should this be a 2 envelope or 2 stage system, Bidders MUST separate the technical proposal from their financial proposal. The technical and financial proposals must be placed in two separate sealed envelopes.

## 21. AUTOMATIC DISQUALIFICATION

Sentech reserves the right to automatically disqualify Bidders from being awarded this Bid. The following will lead to automatic disqualification:

- Failure to submit a financial proposal, if required.
- The Bidder is or has been involved in any act of corruption or fraud or bribery or collusion or attempt to influence any employee of Sentech to award this Bid or any other Bid to it.

## 22. TECHNICAL RESPONSIVENESS COMPLIANCE

The Technical Evaluation will encompass evaluation of:

- Mandatory Criteria
- Functional / Technical Criteria

## 23. TECHNICAL EVALUATION CRITERIA

### 23.1 Mandatory Eligibility Criteria - **SECTION A: FORENSIC INVESTIGATION SERVICES**

The following criteria are mandatory to ALL BIDDERS:

Mandatory Eligibility Criteria	Attach evidence	Provide reference page number in your proposal
<b>1. Membership Criteria</b> Certification of registration of the Engagement Investigative Lead in terms of one or more of the following: <ul style="list-style-type: none"> <li>• Association of Certified Fraud Examiners - Valid membership</li> <li>• Institute Certified Fraud Practitioner - Valid membership</li> </ul>	Membership: Valid proof of registration with a professional body	
<b>2. Qualifications Criteria</b> <ul style="list-style-type: none"> <li>• Certified Fraud Examiner (CFE) or</li> <li>• Equivalent NQF level 7 fraud related qualification.</li> </ul>	Qualification: Proof of a valid Certificate	



**NOTE: Bidders that do not comply with all the above criteria will not be evaluated further.**

**23.2 Functional Criteria – SECTION A: FORENSIC INVESTIGATION SERVICES**

Functionality criteria	Proof Required	Points
<b>1. Overall Company Experience</b> Company must provide the number of years of forensic investigative experience, including types of investigations in line with the high-level SOW under point 1 above: <b>*Refer to Table 1 – Overall Company Experience – Table 1: Forensic Investigation Services – on page 18.</b> 0 to 3 year = 0 points 3 to 5 years = 10 points 6 to 10 years = 15 points More than 10 years = 20 points	<i>Number of years of experience, including types of investigations in the public sector (Refer to supporting documents)</i> <b>Company Profile / Table summary paragraph</b>	20
<b>2. References</b> Company must supply contactable references of successful and timely performance of forensic investigations in the public sector not older than 5 years. The references must be contactable, and the Reference Letter must be on the company's Letterhead. <b>Refer to Table 2 – References: Section A: Forensic Investigation Services on page 20.</b> 0 references = 0 points 3 to 5 references = 10 points 6 to 10 references = 15 points More than 10 references = 20 points (Averaging Scoring System will be used)	<i>Reference letters on letterheads</i>	20
<b>3. Team Experience – Forensic Investigations</b> Company must provide experience of the Investigation Team to be assigned for investigative services in the required format in Section 23.5 Number of years of experience in conducting investigations in public sector: 0 – less than 3 years = 0 points 3 - 5 years = 10 points 5 - 10 years = 15 points More than 10 years = 20 points (Averaging Scoring System will be used)	<i>CVs and completed table in section 23.5 showing number of years of experience including types of investigations in the public sector</i>	20
<b>4. Engagement Lead Forensic Investigator experience</b> Company must provide a summary of the Engagement Lead Forensic Investigator's experience in the public sector in the required format in Section 23.5, as well as the CVs of other team members: 0 to 5 years = 0 points 6 to 10 years = 10 points 10 to 15 years = 15 points More than 15 years = 20 points	<i>CV of Forensic Investigation engagement lead and completed table in section 23.5 showing number of years of experience, including types of investigations in the public sector</i>	20



Functionality criteria	Proof Required	Points
<p><b>5. Methodology and Project Plan in conducting Forensic Investigations</b></p> <p>Detailed methodology and project plan (with examples of investigations relating to corporate/ accounting/ public sector environment) must also be included.</p> <p>Methodology must indicate the following:</p> <ul style="list-style-type: none"> <li>• Fraud investigations.</li> <li>• Forensic audit.</li> <li>• Criminal investigations.</li> <li>• Recovery of losses.</li> <li>• Cybercrimes.</li> <li>• Laptop and mobile phone analysis.</li> <li>• Digital fraud.</li> <li>• Data analytics.</li> <li>• Other related services, as and when required such as hand-writing analysis.</li> </ul> <p><b>Excellent 20 points</b></p> <p>The bidders understanding of investigation principles, approaches, and processes, and show understanding of post investigation processes with emphasis on drafting recommended charges. The bidder must show outstanding knowledge, examples of completed investigations in the public sector. The methodology and project plan should align to SENTECH's list of types of investigations above.</p> <p><b>Average 10 points</b></p> <p>The proposed project approach has embedded forensic project objectives and methodology. The approach did not respond to all of the components of the scope of work and does not fully meet SENTECH's requirements.</p> <p><b>Poor 0 Points</b></p> <p>The methodology is of poor quality and does not satisfy the scope objectives. The bidder has misinterpreted the scope of the work and not shown a clear understanding of SENTECH's requirements.</p>	Methodology	20
<b>Total Points:</b>		<b>100</b>

**Table 1: Functional Criteria**

Total minimum qualifying functional score is **70** points.

### 23.3 Mandatory Eligibility Criteria – SECTION B: SCM PROBITY REVIEW SERVICES

The following criteria are mandatory to ALL BIDDERS:

Mandatory Eligibility Criteria	Attach evidence	Provide reference page number in your proposal
<p><b>2. Certification of 1. Membership Criteria</b></p> <p>registration of the Engagement SCM Probity Review Lead in terms of one or more of the following:</p> <ul style="list-style-type: none"> <li>• Institute of Internal Auditors – Valid Membership</li> <li>• Institute Certified Fraud Practitioner - Valid Membership</li> <li>• Association of Certified Fraud Examiners - Valid Membership</li> </ul>	Membership: Valid proof of registration with a professional body	
<p><b>3. Qualifications Criteria</b></p> <p>Certification of qualification of the Engagement Probity Review Lead in terms of one or more of the following:</p> <ul style="list-style-type: none"> <li>• CA(SA)</li> <li>• CIA</li> <li>• CFE</li> <li>• or equivalent NQF level 7 qualification.</li> </ul>	Qualification: Proof of a valid Certificate	

**NOTE: Bidders that do not comply with all the above criteria will not be evaluated further.**

**23.4 Functional Criteria – SECTION B: PROBITY REVIEW SERVICES**

Functionality criteria	Proof Required	Points
<b>1. Overall Company Experience</b> Company must provide number of years of experience in conducting SCM Probity reviews in the public sector: <b>*Refer to Table 3 – Overall Company Experience – Table 1: SCM Probity Review Services – on page 22.</b> 0 to 3year = 0 points 3 to 5 years = 10 points 6 to 10 years = 15 points More than 10 years = 20 points	<i>Number of years of experience, including types of SCM probity conducted in the public sector</i> <b>(Refer to supporting documents)</b> <b>Company Profile / Table summary paragraph</b>	20
<b>2. References</b> Company must supply contactable references of successful and timely performance of SCM probity services in the public sector not older than 5 years. The references must be contactable, and the Reference Letter must be on the company's Letterhead. <b>*Refer to Table 4 – References – Table 2: SCM Probity Review Services – on page 24.</b> 0 references = 0 points 3 to 5 references = 10 points 6 to 10 references = 15 points More than 10 references = 20 points  (Averaging Scoring System will be used)	<i>Reference letters on letterheads</i>	20
<b>3. Team Experience – Probity Services</b> Company must provide experience of the Internal Audit Team assigned on the project of Probity Reviews, experience must specify Supply Chain Management Probity audits conducted in the public sector, in the required format in Section 23.5. <i>Number of years of experience conducting SCM probity audits in public sector:</i> 0 – less than 3 years = 0 points 3 - 5 years = 10 points 5 - 10 years = 15 points More than 10 years = 20 points  (Averaging Scoring System will be used)	<i>CVs and completed table in section 23.5 indicating Number of years of experience in Probity reviews in the public sector</i>	20
<b>4. Engagement Lead Probity Review Experience</b> Company must provide the experience of the engagement lead with SCM Probity review, in the required format in Section 23.5. Number of years of engagement lead experience: 0 to 5 yeas = 0 points 6 to 10 years = 10 points 10 to 15 years = 15 points More than 15 years = 20 points	<i>CV of engagement lead and completed table in section 23.5 showing number of years of experience including types of probity reviews in the public sector</i>	20
<b>5. Methodology and Project Plan in conducting Probity Reviews</b> Detailed methodology and project plan (with examples of SCM probity reviews relating to public sector environment) must also be included. Methodology must indicate the following:	<b>Methodology</b>	20

Functionality criteria	Proof Required	Points
<ul style="list-style-type: none"> <li>The type of SCM probity reviews conducted</li> <li>Supply Chain Management legislative requirements for schedule 3b</li> <li>Turn-around time from start to conclusion of the review</li> <li>High-level value added in the transactions audited.</li> <li>Detailed Project plan</li> </ul> <p><b>Excellent 20 points</b>            The bidders understanding of SCM probity reviews principles, approaches, and processes. The bidder must show outstanding knowledge, examples of completed SCM probity reviews in the public sector.</p> <p><b>Average 10 points</b>            The proposed project approach has embedded SCM probity reviews project objectives and methodology. The approach did not respond to all of the components of the scope of work and does not fully meet SENTECH's requirements.</p> <p><b>Poor 0 Points</b>            The methodology is of poor quality and does not satisfy the scope objectives. The bidder has misinterpreted the scope of the work and not shown a clear understanding of SENTECH's requirements.</p>		
<b>Total Points:</b>		<b>100</b>

**Table 1: Functional Criteria**

Total minimum qualifying functional score is **70** points.

### 23.5 Required CV Format

***In addition to detailed CV's, a summary is to be provided in a table format providing the specific information below for each person in the bid:***

***If more than one resource will be allocated to this engagement, then all relevant CVs are to be provided upfront.***

Criteria	Specific to individual
<b>Forensic Investigation Services – Section A</b>	
Qualifications of the Forensic Investigator.	
Summary of years of Forensic work experience in total.	
Total years' experience of investigations in the public sector.	
The role the person will play on the engagement – Lead Forensic Investigator, second and/ or third investigator, as estimated as applicable.	
Examples of previous investigations, in State Owned Entities.	

Criteria	Specific to individual
<b>SCM Probity Services - Section B</b>	
Qualifications of the Probity Review Team	
Total years of probity review team and engagement lead experience.	
Examples of similar previous Supply Chain Management audits, (specifically RFQ and Tender processes) in SOEs.	
If more than one resource will be allocated to this engagement, then all relevant CVs are to be provided upfront	

## 24. Risk assessment

All bids that pass the technical evaluation in 22.1 will undergo a risk assessment based on the following framework:

Criteria	Comments
e.g. Dishonesty in information presented	
Any additional information received from past references	
Financially and operational sustainability of the Bidder	

NB: Sentech may disqualify Bidders based on the outcome of the risk assessment.

## 25. Evaluation of Price and Preference

This Bid will be evaluated on a points system based on weighted average score for Price and Preference as per Preferential Procurement Framework Act of 2000 (Act 5 of 2000). Accordingly, either the 80/20 or 90/10 preference point system will apply and the highest acceptable Bid will be used to determine the applicable preference point system.

### 26. Preference Point allocation – 80/20 or 90/10

Price / Preference	Weighting (80/20)	Weighting (90/10)
<b>Preference:</b>	<b>20</b>	<b>10</b>
<b>Price:</b>	<b>80</b>	<b>90</b>
<b>Total must equal:</b>	<b>100</b>	<b>100</b>

Sentech will award preference points according to the following table:

Goal	Points (80/20)	Points (90/10)	Evidence required
Historically disadvantaged by unfair discrimination on the basis of Race	10	5	A valid BBBEE Certificate showing at least 51% black ownership
	5	3	A valid BBBEE Certificate showing at least 25.1 – 50% black ownership
	3	2	Black owned company showing at least 5 – 25% black ownership
	0	0	Below 5%
Historically disadvantaged by unfair discrimination on the basis of Gender (women)	8	4	A valid BBBEE Certificate showing at least 51% women ownership
	4	2	A valid BBBEE Certificate showing at least 25.1 – 50% women ownership
	2	1	A valid BBBEE Certificate showing at least 5-25% women ownership
	0	0	A valid BBBEE Certificate showing at less than 5% women ownership
Historically disadvantaged by unfair discrimination on the basis of disability	2	1	A doctor's note confirming disability or confirmation of disability from the Department of labour (EEA1 form) or equivalent
<b>Total Points</b>	<b>20</b>	<b>10</b>	

## 27. Price Calculation 80/20

The following formula will be used to calculate the points for price.

$$P_s = 80 \left[ \frac{1 - (P_t - P_{min})}{P_{min}} \right]$$

Where:

$P_s$  = Points scored for price of bid under consideration  
 $P_t$  = Rand value of bid under consideration  
 $P_{min}$  = Rand value of lowest acceptable bid

## 28. Price Calculation 90/10

The following formula will be used to calculate the points for price.

$$P_s = 90 \left[ \frac{1 - (P_t - P_{min})}{P_{min}} \right]$$

Where:

$P_s$  = Points scored for price of bid under consideration  
 $P_t$  = Rand value of bid under consideration  
 $P_{min}$  = Rand value of lowest acceptable bid

## 29. Declaration of Authority

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this Bid Data is understood and all requirements will be adhered to.

Name of Bidder	Signature	Date	Designation

**TABLE 1: OVERALL COMPANY EXPERIENCE – SECTION A: FORENSIC INVESTIGATION SERVICES**

Please complete the overall company experience table and refer to supporting documentation:

Services Provided		Entity Name	Public / Private Sector	Years of experience	Reference to support
1					
2					
3					
4					
5					

<b>Name of Tenderer</b>	<b>Signature</b>	<b>Date</b>

**TABLE 2: REFERENCES - SECTION A: FORENSIC INVESTIGATION SERVICES**

Please complete the customer reference table and relevant Contact telephone number and attach reference letters.

Customer	Service Provided	Contact Person	Contact tel. no.	Contractual commencement date	Contractual completion date
1					
2					
3					
4					
5					

<b>Name of Tenderer</b>	<b>Signature</b>	<b>Date</b>



**TABLE 3: OVERALL COMPANY EXPERIENCE – SECTION B: SCM PROBITY REVIEW SERVICES**

Please complete the overall company experience table and refer to supporting documentation:

Services Provided		Entity Name	Public / Private Sector	Years of experience	Reference to support
1					
2					
3					
4					
5					

<b>Name of Tenderer</b>	<b>Signature</b>	<b>Date</b>

**TABLE 4: REFERENCES - SECTION B: SCM PROBITY REVIEW SERVICES**

Please complete the customer reference table and relevant Contact telephone number and attach reference letters.

Customer	Service Provided	Contact Person	Contact tel. no.	Contractual commencement date	Contractual completion date
1					
2					
3					
4					
5					

<b>Name of Tenderer</b>	<b>Signature</b>	<b>Date</b>